Appendix A Volunteer Information Form

Christ the King Moravian Church is committed to providing a safe environment for children, youth and vulnerable adults who participate in our programs. This information form is to be completed by all personnel intending to work with children, youth, and vulnerable adults in the following capacities: Sunday School Teachers, Activity Leaders, Adult Volunteers in the Church Nurseries, Summer Faith Adventure Teachers and Activity Leaders, Confirmation Class Teachers, and any Adult that helps on a weekly basis with Children's, Middle School, or High School groups and Supervisors of overnight, church sponsored activities for children, youth and vulnerable adults.

Name:					
	First		Middle	Last	
Address:					
	Street / P.	O. Box	City		State Zip
lome Phone:			Work or Cel	l Phone:	
Email:					
Occupation:					
/olunteer M	linistry Position	n in which you wis	h to serve:		
Ch	urch History a	ind Prior Work v	vith Children, Yo	uth and Vulne	rable Adults
. Are you	a Christian?	Yes □ No □			
. How lon	g have you bee	n a member/activ	e participant at Cl	KMC?	
complet voluntee	ely confidentia	l. We reserve the	l as any other infor right to do a comp for any volunteer	olete backgroun	-
Name/Re	elationship				Phone Number
Name/Re	elationship				Phone Number
Name/Re	elationship				 Phone Number

4.	Have you at any time:													
	Been arrested for any violent crime? Yes \(\simeq \) No \(\simeq \) Been convicted of, or pleaded no contest to, any felony? Yes \(\simeq \) No \(\simeq \) Participated in, or accused, charged or convicted of child abuse, molestation, or any improper conduct involving a minor? Yes \(\simeq \) No \(\simeq \) Aware of having traits or tendencies that could pose any threat to children, youth, or others? Yes \(\simeq \) No \(\simeq \)													
								If you answered <u>Yes</u> to any of the above questions, please explain in detail:						
								Ар	plicant Verification and Release:					
	co	ecognize that Christ the King Moravian Church is relying on the accuracy of the information ntained herein. Accordingly, I attest that all of the information that I have provided is absolutely e and correct.												
an	uthorize Christ the King Moravian Church to contact any person or entity listed in this applicatio d I further authorize any such person or entity to provide Christ the King Moravian Church with ormation, opinions, and impressions relating to my background or qualifications.													
fro	oluntarily release Christ the King Moravian Church and any such person or entity listed herein im liability involving the communication of information relating to my background or alifications.													
an	ave carefully read the Safe Sanctuary Policy and Procedures of Christ the King Moravian Church d I agree to abide by them and to protect the health and safety of the children, youth and nerable adults of Christ the King Moravian Church.													
Pri	nted Name:													
Sig	nature: Date:													

Appendix B Volunteer Covenant

Christ the King Moravian Church is committed to providing a safe and secure environment for all children, youth and volunteers who participate in ministries and activities sponsored by this church. The following policy statements reflect our congregation's commitment to preserving this church as a holy place of worship, safe and secure for all who enter and as a place which everyone can experience God's love through fellowship and growth in Christ.

- 1. Persons who have been convicted of child neglect or abuse (sexual, physical, and/or emotional) shall not volunteer to work with children or youth in any CKMC sponsored activity or in any activity to which CKMC is providing volunteers or participants.
- 2. Adult survivors of child abuse need the love and support of the CKMC congregation. Any adult survivor of child abuse or neglect who desires to volunteer in some capacity in working with children or youth is encouraged to discuss his/her willingness with one of the CKMC Pastors before accepting any assignment.
- 3. All adult volunteers involved with children or youth of our church must have been a member or active participant of the congregation for at least six months before beginning a volunteer assignment.
- 4. Adult volunteers with children, youth, and vulnerable adults shall observe the "Two-Adult Rule" (as defined in the Safe Sanctuaries manual) so that all efforts are made to ensure that no adult is ever alone with a child, youth, or vulnerable adult.
- 5. Adult volunteers with children, youth, and vulnerable adults shall attend required training and educational events provided by the church to keep volunteers informed of church policies and state laws regarding child abuse and neglect.
- 6. Adult volunteers shall immediately report to their ministry director any behavior that seems abusive or inappropriate.

Please answer the following:

	5				
۱.	As a volunteer in the CKMC congregation, do you agree to observe and abide by all the church policies regarding working in ministries with children and youth? Yes \Box No \Box				
2.	Do you understand and agree to observe the Two-Adult Rule at all times? Yes \Box No \Box				
3.	Do you understand and agree to observe the six-month membership (or active participation) rule required before beginning volunteer service? Yes \Box No \Box				
4.	Have you attended live or online training in CKMC's Safe Sanctuary program and agree to abide by its dictates, expectations, and requirements? Yes \Box No \Box				
5.	Do you agree to promptly report to your ministry director any observance, awareness or suspicion of abusive or inappropriate behavior as defined in your training? Yes \Box No \Box				
5.	As a volunteer of CKMC, do you agree to inform a Pastor of this congregation if you ever are convicted of child abuse? Yes \Box No \Box				
have read this Covenant and I agree to observe and abide by the policies set forth above.					
Printed Name:					
Sig	gnature: Date Completed Training:				

Appendix C

Authorization and Request for Criminal Record Check

Christ the King Moravian Church 4405 Hope Valley Rd. Durham, NC 27707

We welcome your application to volunteer with Christ the King Moravian Church. We are proud of our success and recognize it is the result of the quality and caliber of the volunteers in our organization. In pursuit of that excellence we require, as a condition to working with children, youth and vulnerable adults, that all volunteers consent to and authorize reference and criminal background checks.

youth and vulnerable abackground checks.	adults, that all volu	unteers consent to and autho	orize reference and criminal		
criminal file maintaine limited to accusations permitted by state and	d on me, whether and convictions fo d federal law. I do ian Church uses to	or crimes committed against release police and sheriff's c obtain information from all I	ational file. Including, but not minors, to the fullest extent lepartments or any agency		
Signature of Applicant	t:		Date:		
Print applicant's full na	ame:	Middle	Last		
Print all other names t	hat have been use	ed by applicant (if any):			
Date of birth:					
Current address:					
	t / P.O. Box	City	State Zip		
If less than 7 years at co	urrent address				
Previous address:					
Stree	t / P.O. Box	City	State Zip		
Previous address:					
Stree	et / P.O. Box	Citv	State 7in		

Please attach a copy of valid driver's license. Not required for CKMC members who have joined prior to December 31, 2012.

All information acquired during the recruiting of volunteers shall be treated in a confidential manner. All information obtained will be kept confidential and locked away in an appropriate manner. All information will be destroyed after the volunteer has transferred membership or otherwise left the congregation or 24 months after the volunteer's last active participation in a children's or youth program.