

Appendix A Volunteer Information Form

Christ the King Moravian Church is committed to providing a safe environment for children, youth and vulnerable adults who participate in our programs. This information form is to be completed by all personnel intending to work with children, youth, and vulnerable adults in the following capacities: Sunday School Teachers, Activity Leaders, Adult Volunteers in the Church Nurseries, Summer Faith Adventure Teachers and Activity Leaders, Confirmation Class Teachers, and any Adult that helps on a weekly basis with Children's, Middle School, or High School groups and Supervisors of overnight, church sponsored activities for children, youth and vulnerable adults.

Name: _____
First Middle Last

Address: _____
Street / P.O. Box City State Zip

Home Phone: _____ Work or Cell Phone: _____

Email: _____

Occupation: _____ Employer: _____

Volunteer Ministry Position in which you wish to serve: _____

Church History and Prior Work with Children, Youth and Vulnerable Adults

1. Are you a Christian? Yes No
2. How long have you been a member/active participant at CKMC? _____
3. List three references. References, as well as any other information given to us will be kept completely confidential. We reserve the right to do a complete background check on all volunteers. References are not required for any volunteer who has been a member of CKMC for more than a year.

Name/Relationship Phone Number

Name/Relationship Phone Number

Name/Relationship Phone Number

4. Have you at any time:

Been arrested for any violent crime? Yes No

Been convicted of, or pleaded no contest to, any felony? Yes No

Participated in, or accused, charged or convicted of child abuse, molestation, or any improper conduct involving a minor? Yes No

Aware of having traits or tendencies that could pose any threat to children, youth, or others? Yes No

If you answered Yes to any of the above questions, please explain in detail:

Applicant Verification and Release:

I recognize that Christ the King Moravian Church is relying on the accuracy of the information contained herein. Accordingly, I attest that all of the information that I have provided is absolutely true and correct.

I authorize Christ the King Moravian Church to contact any person or entity listed in this application, and I further authorize any such person or entity to provide Christ the King Moravian Church with information, opinions, and impressions relating to my background or qualifications.

I voluntarily release Christ the King Moravian Church and any such person or entity listed herein from liability involving the communication of information relating to my background or qualifications.

I have carefully read the Safe Sanctuary Policy and Procedures of Christ the King Moravian Church, and I agree to abide by them and to protect the health and safety of the children, youth and vulnerable adults of Christ the King Moravian Church.

Printed Name: _____

Signature: _____ Date: _____

Appendix B Volunteer Covenant

Christ the King Moravian Church is committed to providing a safe and secure environment for all children, youth and volunteers who participate in ministries and activities sponsored by this church. The following policy statements reflect our congregation's commitment to preserving this church as a holy place of worship, safe and secure for all who enter and as a place which everyone can experience God's love through fellowship and growth in Christ.

1. Persons who have been convicted of child neglect or abuse (sexual, physical, and/or emotional) shall not volunteer to work with children or youth in any CKMC sponsored activity or in any activity to which CKMC is providing volunteers or participants.
2. Adult survivors of child abuse need the love and support of the CKMC congregation. Any adult survivor of child abuse or neglect who desires to volunteer in some capacity in working with children or youth is encouraged to discuss his/her willingness with one of the CKMC Pastors before accepting any assignment.
3. All adult volunteers involved with children or youth of our church must have been a member or active participant of the congregation for at least six months before beginning a volunteer assignment.
4. Adult volunteers with children, youth, and vulnerable adults shall observe the "Two-Adult Rule" (as defined in the Safe Sanctuaries manual) so that all efforts are made to ensure that no adult is ever alone with a child, youth, or vulnerable adult.
5. Adult volunteers with children, youth, and vulnerable adults shall attend required training and educational events provided by the church to keep volunteers informed of church policies and state laws regarding child abuse and neglect.
6. Adult volunteers shall immediately report to their ministry director any behavior that seems abusive or inappropriate.

Please answer the following:

1. As a volunteer in the CKMC congregation, do you agree to observe and abide by all the church policies regarding working in ministries with children and youth? Yes No
2. Do you understand and agree to observe the Two-Adult Rule at all times? Yes No
3. Do you understand and agree to observe the six-month membership (or active participation) rule required before beginning volunteer service? Yes No
4. Have you attended live or online training in CKMC's Safe Sanctuary program and agree to abide by its dictates, expectations, and requirements? Yes No
5. Do you agree to promptly report to your ministry director any observance, awareness or suspicion of abusive or inappropriate behavior as defined in your training? Yes No
6. As a volunteer of CKMC, do you agree to inform a Pastor of this congregation if you ever are convicted of child abuse? Yes No

I have read this Covenant and I agree to observe and abide by the policies set forth above.

Printed Name: _____

Signature: _____ Date Completed Training: _____

